

**Report of Area Leader – South East**

**Report to Outer East Area Committee**

**Date: 20<sup>th</sup> March 2012**

**Subject: Outer East Area Committee Business Plan 2011-12**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Garforth & Swillington Kippax & Methley Cross Gates & Whinmoor Temple Newsam		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

**Summary of main issues**

1. The report presents the Area Committee Business Plan 2011/12.
2. It is proposed that the business plan is refreshed annually to provide a 3 year plan. The refreshed plan will be presented to Area Committee at its first meeting of the new municipal year in July 2012.

3. Recommendations

The Area Committee are asked to:

- a) Note the contents of the business plan, especially Section 6 – Priorities and Actions 2012.
- b) Agree to receive updates at future meetings and for the Area Committee to adopt a three year plan that will be subject to a refresh annually.

## 1 Purpose of this report

- 1.1 The report presents the final version of the Area Committee Business Plan 2011/12
- 1.2 Request that Area Committee approve a 3 year plan that is refreshed annually.

## 2 Background information

- 2.1 In 2008, the Leeds Strategic Plan brought together the themes in the existing Vision for Leeds and Local Area Agreement, to provide an integrated framework for partners to tackle city wide priorities. To translate city wide priorities and outcomes to local improvement priorities, the Area Committee approved a three year Area Delivery Plan (ADP) in June 2008. This was refreshed in June 2009 and March 2010
- 2.2 The Area Committee Delegated Functions and Priority Advisory Functions were approved by the Executive Board in June 2009; this approval was rolled forward to 2010/11 and 2011/12 with the only amendments made to environmental delegations.
- 2.3 At the July 2011 Area Committee, Members approved the contents for the Business Plan that reflected the integrated environmental services, local partnership arrangements, the local community engagement strategy, and priorities and actions of the Area Committee. The Business Plan will provide a framework for spend of the Well being Budget against agreed priorities.

## 3 Main issues

- 3.1 Following the July 2011 Area Committee, Area Support Team developed the Business Plan to reflect priorities and actions identified by Members. The Business Plan is attached as **appendix 1**.

### 3.2 Priorities and Actions

The priorities and action table (section 6) details the main actions undertaken in the area where support has been provided by Area Committee either through funding or/and partnership working.

### 3.3 City Priorities

The Business Plan delivers local projects that reflect the five strategic partnerships established to deliver the City Priority Plans, these are:

- Health and Well being Board
- Children and Families Board
- Safer and Stronger Communities Board
- Sustainable economy and culture Board
- Housing and Regeneration Board

### 3.4 3 Year Business Plan

It is proposed that the business plan is refreshed annually to provide a 3 year plan. The refreshed plan will be presented to Area Committee at its first meeting of the new municipal year in July 2012.

## **4.0 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 The content of the business plan was approved by Area Committee at its meeting in July 2011.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 Under equality legislation the Council has a legal duty to pay due regard to the need to eliminate and promote equality in relation to race, disability, gender, age, sexual orientation, pregnancy and maternity, and religion or belief.

4.2.2 Project work included in the Business Plan that support this legal duty includes: gardening scheme –age and disability and activities for children and young people – age.

### **4.3 Council Policies and City Priorities**

4.3.1 The themes in the proposed Business Plan will mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

### **4.4 Resources and Value for Money**

4.4.1 As outlined in the Function Schedule 2011/12, the Well being budget delegated by Executive Board is used to finance projects which meet the needs of the Area Delivery Plan or its successor. Members of the Area Committee are keen that wherever possible the use of well being brings in additional match funding to the area.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are eligible for Call In.

4.5.2 There are no key or major decisions being made that would be eligible for Call In.

4.5.3 There are no legal implications as a result of this report.

### **4.6 Risk Management**

4.6.1 Risk assessments are carried out where deemed necessary for any project funded from the Well Being Budget.

## **5.0 Conclusions**

5.1 The Area Committee requires a document to set out the key priorities for the year that links to city wide policies and provides a framework for spend of the Well being Budget.

5.2 The Business Plan supports and contributes to city priorities at a local level.

## **6.0 Recommendations**

6.1 The Area Committee are asked to:

a) Note the contents of the business plan, especially Section 6 – Priorities and Actions 2012.

b) Agree to receive updates at future meetings and for the Area Committee to adopt a three year plan that will be subject to a refresh annually.

## **7.0 Background documents**

7.1 Area Committee Report, Outer East Area Committee Business Plan 2011-12, July 2011.

7.2 Outer East Area Committee Report, Area Functions Schedule, July 2011